

6.	Tax Assistant Group C	Graduate	EA (10 years as TA)
7.	Stenographer-I Group-B (Non-Gazetted)	12 th	PS (5 years as Steno-I) / Sr.PS (2 years as PS)
8.	Stenographer-II Group C	12 th	Stenographer-I (10 years as Stenographer-II)
9.	Junior Hindi Translator Group B (Non Gazetted)	Master's degree in English with Hindi at degree level or Master's degree in Hindi with English at degree level	Senior Hindi Translator (5 years as Jr Hindi Translator) and further as Assistant Director (Official Language) with 03 Years as Senior Translator
10.	Havaldar	10 th	Head Havaldar or Lower Divisional Clerk (with 3 years as Havaldar) and further as Tax Assistant with 8 years as Head Havaldar or LDC
11.	Multi-Tasking Staff (MTS)	10 th	Lower Divisional Clerk (with 3 years as MTS) and further as Tax Assistant with 8 years as LDC

Note: Sports quota recruitment is done in Group C posts (MTS, Havaldar, Stenographer Grade-II and Tax Assistant) which are filled up by Direct Recruitment (DR) by utilizing up to 5 % of DR vacancies that arise in the Group C posts in that year.



कुंजी, देश के सर्वांगीण विकास की

Please scan for download



(for GST Brohures)



(for Customs Brohures)

Published by:

Directorate General of Taxpayer Services,
C.R. Building, New Delhi-110109

Follow us on:



Career Opportunities in CBIC

(Updated as on November 2022)



Career Opportunities in CBIC

Join CBIC, If you want to not just only work for a living but also want to make a positive difference.... because Life In the CBIC is not an ordinary life. It is full of challenges and opportunities and provide a great chance to serve the motherland.

Who We Are:

Central Board of Indirect Taxes and Customs (CBIC), is a part of the Department of Revenue under the Ministry of Finance, Government of India and is an apex level organization for all matters relating to administration, regulation of Indirect Taxation in the country. We are mandated with the responsibility of formulation of policies and administration of laws relating to collection of Customs duties, Central Excise duties, Central Goods & Services Tax (CGST), Integrated Goods & Services Tax (IGST). We are also bestowed with the enforcement responsibilities relating to prevention of smuggling and indirect tax evasion and that of administration of other relevant allied laws. Thus CBIC plays a very important role in collection of indirect taxes and ensuring economic and physical security of the nation. It is not only entrusted with the sovereign responsibility of tax collection but over the years it has been playing a crucial role as a trade facilitator in the important task of nation building. Our main mottos are:

- (a) We strive to realize the revenue in a fair and transparent manner in accordance with the applicable tariff and trade policies.
- (b) We are committed to unrelenting support and facilitation to all stakeholders in line with the Government's agenda to promote ease of doing business.

- (c) As part of our action plan, we endeavour to help members of trade to enhance their cost competitiveness, encourage voluntary compliance and build mutual trust on one hand and take measures to combat duty evasion, commercial frauds and smuggling activities on the other hand.

What We do:

- (a) Collection of central excise, CGST, IGST and customs duties;
- (b) Prevention of smuggling;
- (c) Prevention of tax frauds;
- (d) Enforcement of border control measures;
- (e) Trade facilitation through use of modern risk based management systems and non-intrusive examination techniques.

Joining as a Member of Team CBIC:

- (a) You will have an opportunity to play an important role and make positive contribution in the task of nation building and ensure economic and physical security of the nation which is a great source of pride and immense satisfaction;
- (b) Opportunities for Assured career progression;
- (c) Diversified roles and responsibilities and interesting, engaging and challenging work environment and career opportunities;
- (d) Enabling environment for integrating innovative ideas and skill-sets for positive outcomes.

How to Join TEAM CBIC:

Direct Recruitment is available in the following posts of CBIC, with recruitment based on examinations conducted by UPSC for Group A posts and by SSC for Group B and C posts:

S I . No.	Posts (Designation and Group)	Minimum Educational Qualification	Promotional avenues, Post and qualifying service required for promotion as per Recruitment Rules
1.	Assistant Commissioner, IRS Group A	Graduate	50% of the posts are filled by Direct Recruit through Civil Services Examination conducted by UPSC and the remaining 50% are filled by promotion from the feeder grades of Superintendent of Central Excise, Superintendent of Customs (Preventive) and Appraisers of Customs, respectively
2.	Inspector CGST Group B (Non-Gazetted)	Graduate	Superintendent (2 years as Inspector / Examiner or PO) and further to Assistant Commissioner and above
3.	Examiner Group B (Non-Gazetted)	Graduate	
4.	Preventive Officer (PO) Group B (Non-Gazetted)	Graduate	
5.	Executive Assistant (EA) Group B (Non-Gazetted)	Graduate	Inspector (5 years as EA) OR Administrative Officer (5 years as EA) and then CAO (3 years of Regular service in the grade of AO)